



COVID-19 Guidebook

Sept. 1st – May 31st

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WeHaKee Camp for Girls COVID-19 Guidebook

To our summer camp campers, staff, families, & friends,

This guidebook is intended to provide important and relevant information to allow all of us to be properly prepared for our first summer since the onset of the COVID-19 global pandemic. It remains a work in progress as we continue to gain more knowledge in our quest to ensure a safe, healthy, and successful summer at WeHaKee Camp for Girls. Our operation protocols and procedures have gone through a thorough review resulting in significant changes for Summer 2021. We are confident however, that WeHaKee will maintain its core values and unique spirit that our campers know and love despite these changes.

The information provided in our guidebook is based on information from several respected and well researched sources including:

- The Centers for Disease Control and Prevention (CDC)
- The American Camp Association
- The Wisconsin Department of Health Services
- The Sawyer County Health Department

We would like to specifically acknowledge and thank **North Star Camp for Boys**, and their staff – most notably Andy Shlensky, owner & director and Dan Lichtenstein, Director of Operations. Much of the information in this guidebook is derived and based on the **North Star Camp COVID-19 Playbook**. They have graciously allowed us to adapt much of their playbook to the specific needs at WeHaKee. We are most grateful for their assistance!

Now more than ever, camp is critical for the mental health and positive social development of our children and youth. With that in mind, we are committed to ensuring WeHaKee will provide our campers with the best camping experience available. All of us – our campers, our staff, our parents, & families – must work together to ensure a safe, healthy, and successful camp for all of our participants.

Please take the time to thoroughly read through our guidebook. We are always happy to discuss any aspect of this information. Please contact us at any time with your questions or concerns.

Together, we can **Bring WeHaKee Back** in 2021! Thank you, be well, and stay safe.

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Introduction

The information regarding COVID-19 continues to change and evolve. While we have worked diligently to make adaptations to mitigate the risk of COVID-19 exposure in camp, it is important to note that there is no way for us to guarantee that COVID-19 will not be present. In fact, we are operating as if the virus will enter camp. We intend to run because we believe we can care for campers and staff if they do contract COVID-19, and that we can isolate and stop the virus from spreading if it does enter camp.

Camp will look and feel different this year. But the value of being at WeHaKee, among friends old and new, and participating in fun camp activities is needed more than ever during this challenging year.

This guidebook will outline changes to policies and procedures to help WeHaKee operate as safe as possible this summer.

We ask that all parents/guardians review this guidebook with their campers.

All staff members must review this guidebook prior pre-camp training.

COVID-19 General Knowledge

Before we can begin to discuss what changes will occur at camp to ensure the health and safety of our camp community, it is important that the basics of COVID-19 are understood.

It's important to note that even if every precaution is taken and done right, COVID-19 still could come into camp. By all of us working together, we are confident that if COVID-19 were to enter camp, we have the policies in place to stop the spread while also caring for the people who are affected.

COVID-19 vs. Sars-CoV-2. What's the Difference?

SARS-CoV-2 is a type of coronavirus, which is a large family of viruses that are common in people and many different species of animals, including camels, cattle, cats, and bats. COVID-19, short for Coronavirus Disease 2019, is the disease caused by the SARS-CoV-2 virus.

How Does the Virus Spread?

The coronavirus is mainly spread from person to person via droplets or aerosols transmitted by infected persons. When an infected person coughs, sneezes, talks, or exhales, microscopic droplets contaminated with SARS-CoV-2 are expelled from that person's mouth and nose. These droplets are often too heavy and fall down to the floor or surface nearby after a short time. However, some droplets turn into even smaller particles called aerosol particles. If the contaminated droplets or aerosol particles spread to another person, they are now contaminated and can develop COVID-19 (and start to spread it too).

Droplets can remain in the air for 8-14 minutes in a confined space. Aerosol particles can remain in the air for up to three hours.

COVID-19 General Knowledge Continued ...

There is a possibility that droplets from infected individuals can contaminate surfaces and objects creating fomites (contaminated surfaces) which can also spread the SARS-CoV-2 virus. While it is possible that a person can come into contact with the virus via a surface that is contaminated and then have it enter their body after touching their own mouth, nose, or eyes, the risk is significantly low -- and especially lower than the risk of infection from droplets and aerosol particles. **This is why wearing masks is significant in stopping the spread of the virus.**

Prevention - Masks

The best and most effective way to decrease the risk of COVID-19 is by wearing a mask. An effective mask should completely cover your nose and mouth, and fit snugly against the sides of your face without any gaps. The best masks have two or more layers of breathable fabric.

The reason that masking is so important -- perhaps more than any other prevention method -- is how the virus is spread, which we've already discussed as primarily through droplets or aerosols. Wearing a mask helps stop you from potentially spreading the virus to others, and also protects you from droplets or aerosols that may be in the air that have the potential to infect you.

There are a variety of masks types: face masks, gaiters, shields, bandanas, N95. The effectiveness of each of the masks varies. In general, N95 masks offer the best protection. The more layers that the mask has, the more effective it will be. So for example, if a camper is wearing a gaiter (which can be pretty thin), it would be more beneficial for them to fold it over to cover their nose and mouth a second time.

Prevention - Cleaners / Disinfectants

While COVID-19 is very contagious and can be deadly, resulting in tens of millions of positive cases and millions of deaths worldwide, the virus itself is actually a fairly wimpy virus.

Outside of the human body, the virus is unable to survive for a significant amount of time. Coronaviruses are enveloped viruses with a protective fat layer, but that fat layer is easily broken down when it comes into contact with disinfectants. Therefore, something as simple as washing hands with soap and water for 20 seconds after you have been in a public place can break down the virus if it is on your hands. Most basic disinfectant cleaners or sprays will kill the virus if it is on a surface.

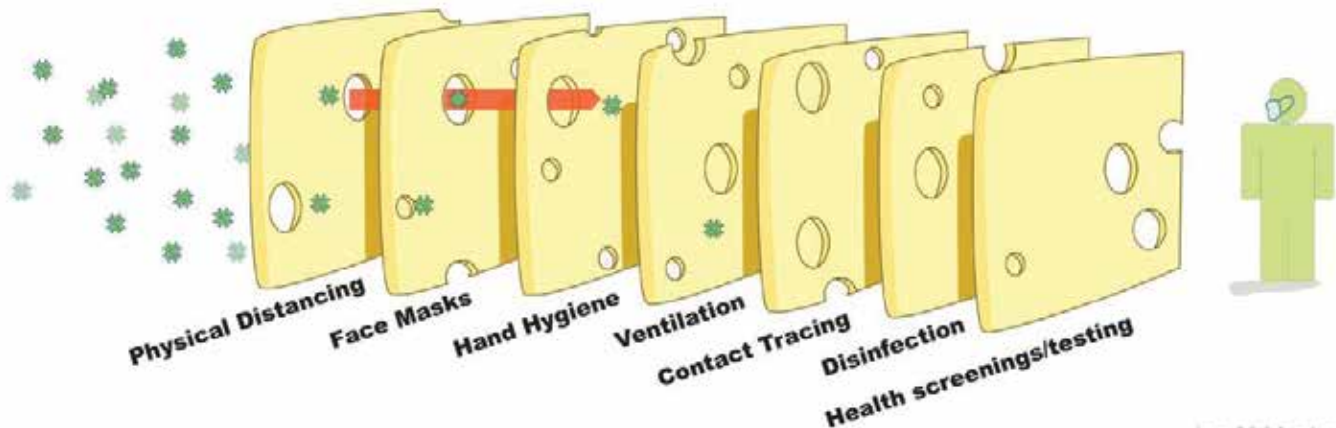
The most important items to disinfect are high touch surfaces, such as door knobs, toilets, sinks, light switches, touch screens, etc.

The Swiss Cheese Approach

There is no single action that can guarantee that a person will not contract COVID-19. So WeHaKee has adopted the Swiss cheese approach. Each slice of Swiss cheese has a variety of holes. Since there is no perfect singular way to stop the spread of COVID-19, each prevention measure has its own strengths and weaknesses (or, its own set of strengths and Swiss cheese holes). But layering multiple prevention measures on top of each other --- hand sanitizing AND wearing a mask AND social distancing AND limiting time indoors AND quarantining before going to camp AND getting tested before going to camp -- creates fewer openings or 'holes' for the virus to travel through.

COVID-19 General Knowledge Continued ...

The Swiss Cheese Model of COVID-19 Defense



Ian M Mackay
virologydownunder.com
Derived from @sketchplanator
Based on the Swiss cheese model of accident causation, by James I Reason, 1990
version 1.3
update: 12oct2020

Said another way, the more precautions and steps taken prior to and during camp to mitigate the potential exposure to COVID-19, the less risk there will be that there will be a major spread of the virus at camp. With more precautions, WeHaKee will be relying on more than just luck to keep COVID-19 out -- it'll be based on precautionary scientific measures that are layered on top of each other to allow fewer openings for the virus to slip through.

Coronavirus Outdoors

A large amount of the summer at camp is spent outdoors, so it is important to understand the risk of Coronavirus outdoors. There is evidence that the Coronavirus becomes weaker as the temperature and humidity increases. The virus has more ability to spread in enclosed spaces, so the great outdoors, with wind and other weather factoring in, means that the virus transmission is quite low. Being outdoors while also remaining socially distanced and masking is the best way to limit the potential spread of coronavirus at camp.

Different Ways to Show (or Not Show) Symptoms

Infected individuals experience different symptoms and it can be transferred by people who don't even realize they are sick. Listed below are the different types of symptoms:

Symptomatic

When someone with COVID-19 is symptomatic, they exhibit symptoms of the virus. This can include fevers, body or muscle aches, cough, diarrhea, fatigue, and many more symptoms.

COVID-19 General Knowledge Continued ...

Asymptomatic

Asymptomatic carriers of COVID-19 do not exhibit any signs or symptoms of the virus, but their body is still infected with the virus and is fighting it. Asymptomatic carriers are contagious and can unknowingly spread the virus to others.

Presymptomatic

Presymptomatic carriers may not yet be displaying symptoms of the virus because those can take up to 14 days to show. Presymptomatic people are contagious and can spread COVID-19 to others.

Paucisymptomatic

Paucisymptomatic people have such mild symptoms and are unaware that they may have the Coronavirus. An example could be someone who has a cough or very low fever for a couple of days, passing it off as just a cough or low fever, only to discover later on those symptoms were indicators of a positive COVID-19 virus present in their body. Paucisymptomatic people are contagious.

COVID-19 Symptoms

Primary symptoms of COVID-19 may include one or more of these symptoms:

- Fever of 100.4 degrees or higher
- Body or muscle aches
- Congestion or runny nose
- Cough
- Diarrhea
- Fatigue
- Headache
- Loss of taste or smell
- Nausea or vomiting
- Shortness of breath or difficulty breathing
- Sore throat

Higher Risk for Complications

If a camper or staff member is at higher risk for COVID-19 complications, it is highly recommended that they consult their medical provider to assess the risk of attending camp. High-risk conditions include (but are not limited to):

- Asthma
- Chronic kidney disease undergoing dialysis
- Chronic lung disease
- Diabetes
- Liver disease
- Immuno-compromised
- Immuno-compromised as a result of a condition, such as:
 - Bone marrow or organ transplantation
 - Cancer treatment
 - Immune deficiencies
 - Poorly controlled HIV or AIDS
 - Prolonged use of corticosteroids and other immune weakening medications
 - Smoking
- Serious heart conditions
- Severe obesity (body mass index [BMI] of 40 or higher)
- 65 years of age or older

COVID-19 General Knowledge Continued ...

Duration of Symptoms

If a person is showing symptoms or has been exposed to someone with a suspected or confirmed COVID-19 diagnosis, it is imperative that the person is isolated and quarantined immediately. A COVID-19 PCR Test should be administered to determine whether or not the person is indeed infected with the virus.

In general, the incubation period of the virus is between 4-14 days. That means once the virus enters the body, it can sometimes take between 4-14 days for symptoms to appear or for the person to be contagious. It is important to remember though that each person could have different types of symptoms (asymptomatic, symptomatic, etc.). So just because an incubation period has been reached, doesn't mean that the person will definitely exhibit symptoms.

Once in isolation, the infected person should stay isolated so they do not infect other people and further the spread of the virus. A person can rejoin the general camp population and discontinue their isolation after:

- 7-10 days have elapsed since symptoms first appeared
- 24 hours without a fever (and without using fever-reducing medications)
- Other symptoms improve

It is important to continually monitor the infected patient. If possible, re-testing the patient to confirm they are now testing negative (and thus, not "shedding" and spreading the virus) is the best way to ensure the potential risk of the virus spreading from that specific patient is now neutralized.

Testing Basics

If someone tests "negative", it does not mean that they do not have COVID-19. It means that at that moment in time, their body is not producing enough of the virus to be detected by a test. A person can test negative and have no symptoms (asymptomatic), but still be contagious and pass the virus on to others.

It is important to understand the difference between different types of COVID-19 tests. There are currently three types of tests being administered to determine the presence of COVID-19:

PCR Test

The most accurate test is a **PCR test**, which detects whether the virus's genetic material is present in the patient. These tests typically take 2-3 days to get results back, depending on the amount of tests being administered by the lab. Due to its high rate of validity, a PCR test is the best test for campers and staff to take **prior to camp** to ensure they are negative (at that moment in time).

Antigen Test

An **Antigen test** is a type of "rapid" test that detects whether specific proteins from the virus are present in an infected person. These rapid tests typically return results in under an hour. Antigen tests have a higher rate of false positives, or can miss active infections and incorrectly come back as negative. Despite not being as reliable as PCR tests, an antigen test is important to have at camp to help detect who is potentially exposed and needs to be isolated.

COVID-19 General Knowledge Continued ...

Antibody Test

An **Antibody test** detects COVID-19 antibodies in the patient's immune system. An antibody test should not be used to diagnose an active infection but can discern whether that person was previously infected.

As an additional precaution, anyone with suspected symptoms who is tested should wait until the symptoms disappear and/or the test result comes back.

The Risk of COVID-19 in Children

While fewer children have been sick with COVID-19 compared to adults, children can be infected with the virus that causes COVID-19, can get sick from COVID-19, and can spread the virus that causes COVID-19 to others. Children, like adults, who have COVID-19 but have no symptoms ("asymptomatic") can still spread the virus to others.

Most children with COVID-19 have mild symptoms or have no symptoms at all. However, some children can get severely ill from COVID-19. They might require hospitalization, intensive care, or a ventilator to help them breathe. In rare cases, they might die. (COVID-19 In Children and Teens, Centers for Disease Control and Prevention, December 18, 2020)

When children get COVID-19, their symptoms are generally mild. Only 0.012% of child COVID-19 cases result in hospitalizations (about 12 in every 100,000 people age 5-17), and 0.02% COVID-19 deaths in the US have been children 5-14 (as of November 2020).

About 1.7% of all COVID-19 hospitalizations and 0.06% of the deaths have been among children. About 1.6% of children with a known case of COVID-19 have been hospitalized and 0.01% have died (Pediatric COVID-19 cases surpass 'tragic' 1 million mark, American Association of Pediatrics AAP News, November 16, 2020)

Each family needs to decide whether or not they are comfortable with the risk of sending their child to WeHaKee during this time. The reality is that it is impossible to guarantee that COVID-19 will not come into camp.

Children who have existing comorbidities (one or more additional conditions occurring at the same time) have higher risk of more severe COVID-19 reactions. As mentioned previously, it is imperative that any person who has a higher risk of concern consults his or her medical professional to decide whether attending camp is worth the risk.

Due to their ages, staff members have an increased risk of hospitalization and death from COVID-19, though young staff members in their teens and twenties still have relatively low risks of complications. All staff members should consider their own health prior to deciding whether or not to work at camp.

Taking into consideration the low risk of hospitalizations and deaths in children, combined with the health center policies and procedures at camp already in place, we feel confident that if COVID-19 did enter camp in 2021, we would be able to contain an outbreak, as well as provide care for infected campers and staff.

WeHaKee Camp for Girls

COVID-19 Policies & Procedures

Guiding Principles

WeHaKee Camp for Girls have adopted the following guiding principles in our approach to maintaining a safe, healthy, and successful camp community during the COVID-19 pandemic. They include:

- Being Outdoors
- Masking
- Cohorting
- Distancing
- Vaccinating
- Quarantining
- Protecting the Bubble
- Sanitizing
- Communicating

COVID-19 Response Team

If you have any questions regarding anything in this guidebook or COVID-19 at camp, please contact:

- Bob Braun, Director – Bob@WeHaKeeCampforGirls.com
- Maggie Braun, Director – Maggie@WeHaKeeCampforGirls.com
- Margaret Roesler, Camp Business Administrator – Margaret@WeHaKeeCampforGirls.com

A Note to Our WeHaKee Families

While we are confident in our ability to operate a safe, healthy, and successful camp during a pandemic, it is being done with many changes to camp protocols and the overall program. Because of those changes, camp may not be appropriate for some individual campers and staff during a pandemic. Each individual and family must decide if camp, modified as detailed in the pages to follow, is the right fit.

Before Camp

In order to mitigate the risk of COVID-19 being brought into camp, we will ask all campers and staff to take additional safety measures in the two weeks prior to their arrival. We may change these procedures at any time as we continue to review the latest data and guidance from public health officials.

Self-Quarantine

All campers and staff must self-quarantine for two weeks (14 days) prior to the start of their travel to camp.

During quarantine, campers and staff should restrict contact to members of their household only. There should be no physical contact with anyone outside of their household unless absolutely necessary (if necessary, masking and social distancing is imperative).

During the two weeks prior to camp, we ask other household members to take appropriate social distancing and preventative measures including but not limited to:

- Wearing a mask
- Staying 6 feet away from other people
- Utilizing curbside store / restaurant services only
- Limiting non-essential travel
- Washing hands with soap and water frequently

Before Camp Continued ...

Temperature and Symptom Monitoring

During the two-week (14 day) self-quarantine, all camp parents should log daily temperatures of their camper. Camp staff should also log daily temperatures as well. Campers and staff members should self-screen for COVID-19 symptoms. There will be a Temperature and Symptom Monitoring Form to submit to camp that will be reviewed by our camp medical professionals to certify compliance with this policy.

Quarantine & Contact Tracing Form

All camp parents must fill out a Quarantine & Contact Tracing Form. This will document anyone the camper has been in contact with during the two-week (14 day) self-quarantine, ensure that nobody in the household has had any known exposures, and to certify that the camper complied with quarantine. All camp staff must do so as well.

Non-Essential Travel

All campers and staff should avoid any non-essential travel for the 14 days of self-quarantine. If travel outside of the home is absolutely necessary, a face mask should be worn at all times.

COVID-19 Tests

Approximately 2-5 days prior to departing for camp, all campers and staff must complete a PCR COVID-19 test and submit the results to camp. Campers and staff must provide proof of a negative PCR COVID-19 test from this timeframe in order to travel to camp. Please contact WeHaKee if you need assistance determining testing options.

After a test is conducted, the camper or staff should have no contact with anyone outside of their immediate household.

COVID-19 Vaccinations

Currently (as of Dec. 20, 2020), two vaccines have been approved for use in adults in the United States. The order of those who can receive the vaccine is being determined (currently front-line health care workers, and staff and residents of senior care facilities are the first priority). We anticipate changes occurring here and will update our vaccine information and expectations as we learn more.

STAFF - It is anticipated that the COVID-19 vaccination will be available to all staff prior to arrival at Camp WeHaKee. And furthermore, it is anticipated that the vaccine will eliminate the ability to be a carrier of the COVID-19 virus. Thus, it is our expectation that each staff member will be fully vaccinated prior to arrival. This is subject to change as more is learned regarding COVID-19 vaccine availability and efficacy.

CAMPERS - Regarding the appropriateness and availability of a COVID-19 vaccine for children and youth, the American Association of Pediatrics states to date, Pfizer has enrolled children down to age 12 and submitted its EUA for vaccination indications down to age 16. Moderna is about to start a similar study, as is Janssen. Astra Zeneca has approval to enroll children in the UK, ages 5-12, but has not yet enrolled any children in the US. We anticipate that studies including younger children will begin soon (*perhaps over the next couple of months*).

Before Camp Continued ...

Here is what we know so far...

According to the CDC, vaccine doses purchased with U.S. taxpayer dollars will be given to the American people at no cost. However, vaccination providers may be able to charge administration fees for giving the shot. Vaccination providers can get this fee reimbursed by the patient's public or private insurance company or, for uninsured patients, by the Health Resources and Services Administration's Provider Relief Fund.

COVID-19 vaccination will help protect you from getting COVID-19. Two doses are needed. Depending on the specific vaccine you get, a second shot 3-4 weeks after your first shot is needed to get the most protection the vaccine has to offer against this serious disease.

(If available and appropriate, it will be expected that all participants attending WeHaKee this summer be fully vaccinated prior to arrival.)

If a member of the WeHaKee camp community exhibits COVID-19 symptoms in the 14 days prior to camp, tests positive for COVID-19, or has COVID-19 symptoms during their intake exam prior to departing for or arriving at camp, they will not be permitted to join us at camp. We understand how much campers love camp and we want to share the WeHaKee experience with them, but it is critical that anyone who exhibits symptoms or tests positive stays home for the safety of our entire WeHaKee Camp for Girls community. Campers may be able to attend camp at a later session if possible.

Camper Travel TO Camp

For 2021, we are modifying our regular transportation options for campers to arrive at camp. To better help us keep you, your family, and our camp community safe and healthy we ask that you take the time to thoroughly read and understand our transportation procedures for this summer. Also, these procedures are subject to change as we learn more information regarding COVID-19 and transportation.

BEST

Traveling to and from camp via a personal vehicle is the best mode of transportation. It decreases the amount of potential COVID-19 exposure while outside of the home and camp bubbles. **We strongly encourage all of our families to use this form of travel if at all possible as it provides the lowest risk of COVID-19 exposure.**

For campers needing to fly to camp, **we strongly recommend that a parent/guardian fly with the child, rent a vehicle and transport her personally to Camp WeHaKee***. Our chartered coach service will provide sanitized buses and masked drivers. WeHaKee will provide camp staff as chaperons. A COVID surcharge of \$25/each way will be added to the bus fee to allow us to ensure proper social distancing on each trip. All riders will have a pre-assigned seat and must wear a face mask at all times.

**Families may also consider flying with their child to Chicago O'Hare International Airport (ORD) or Chicago Midway International Airport (MDW) the day prior to opening day. They can then stay overnight and transport their child to either the River Forest, IL or Wilmette, IL bus stops the next day.*

Camper Travel TO Camp Continued ...

GOOD

Using our contracted bus service via River Forest, IL, Wilmette, IL, Milwaukee, WI, or Madison (DeForest), WI will be available for our campers. Our chartered coach service will provide sanitized buses and masked drivers. WeHaKee will provide camp staff as chaperons. A COVID surcharge of \$25/each way will be added to the bus fee to allow us to ensure proper social distancing on each trip. All riders will have a pre-assigned seat and must wear a face mask at all times.

OK

Contracted bus service via the Minneapolis/St. Paul International Airport (MSP) can be available for campers needing to fly to camp and 'local' (Twin Cities metro) campers. Gate escorts can be assigned to those arriving on flights to MSP. Our chartered coach service will provide sanitized buses and masked drivers. WeHaKee will provide camp staff as chaperons. A COVID surcharge of \$25/each way will be added to the bus fee to allow us to ensure proper social distancing on each trip. All riders will have a pre-assigned seat and must wear a face mask at all times.

BEST - Travel TO Camp Via Personal Vehicle

We strongly encourage all who are able to utilize personal vehicles for transportation to camp. To further reduce the chance for potential exposure to COVID-19 during the trip we ask that participants; 1) pack food and snacks prior to departure as the purchasing of food at public locations enroute to camp should be avoided, 2) only travel with members of the household whom they quarantined with prior to arrival.

Personal vehicles will be met at the camp gate. There may be a short wait if other vehicles have arrived at the same time. A member of the camp's health staff will greet each camper. With the camper remaining inside the vehicle, the staff member will take the camper's temperature to ensure it is below 100.4 degrees Fahrenheit.

- Campers who have a temperature over 100.4 degrees Fahrenheit, show COVID-19 symptoms, or have been exposed to COVID-19 in the previous 14 days will not be permitted to exit the vehicle and remain at camp.

Campers will be asked to submit their completed Quarantine and Contact Tracing Form. They will then be asked the following COVID-19 screening questions prior to being allowed to exit their vehicle and enter camp:

- Have you come into contact with anyone who has been sick or shown signs or symptoms of COVID-19 in the past 14 days?
- Have you had a fever of 100 or above in the past 14 days?
- Have you recently experienced any loss of taste and smell?
- Have you recently experienced coughing?
- Have you recently experienced any shortness of breath or difficulty breathing?
- Are you experiencing nausea or the feeling that you need to vomit?
- Do you have a sore throat?
- Do you have a headache?
- Do you have any fatigue or body/muscle aches?
- *(If all previous questions are answered 'No')* Are you ready to have an amazing summer at camp?!!

Camper Travel TO Camp Continued ...

Upon approval of the health staff, the camper can exit the vehicle and a staff member will help gather their luggage and walk them to their cabin to begin the summer!

In order to maintain a safe, enclosed environment at camp itself, we ask that all others stay in their cars at all times, including to say goodbye. There will be no restroom facilities available to non-campers while at camp.

GOOD - Travel TO Camp via 'Chicago' Bus

Upon arrival at the bus stop (River Forest, IL, Wilmette, IL, Milwaukee, WI, or Madison (DeForest), WI, campers and parents/guardians should stay inside their vehicles. From outside the vehicle, a staff member will take each camper's temperature to ensure it is below 100.4 degrees Fahrenheit.

- Campers who have a temperature over 100.4 degrees Fahrenheit, show COVID-19 symptoms, or have been exposed to COVID-19 in the previous 14 days will not be permitted to travel to camp.

Campers will be asked to submit their completed Quarantine and Contact Tracing Form. They will then be asked the following COVID-19 screening questions prior to exiting their vehicle to board the camp bus:

- Have you come into contact with anyone who has been sick or shown signs or symptoms of COVID-19 in the past 14 days?
- Have you had a fever of 100 or above in the past 14 days?
- Have you recently experienced any loss of taste and smell?
- Have you recently experienced coughing?
- Have you recently experienced any shortness of breath or difficulty breathing?
- Are you experiencing nausea or the feeling that you need to vomit?
- Do you have a sore throat?
- Do you have a headache?
- Do you have any fatigue or body/muscle aches?
- If any of the previous questions receive a 'Yes' answer, the staff member is to call camp to receive a medical opinion regarding permitting this child travel to camp before allowing them to board the camp bus.
- *(If all previous questions are answered 'No')* Are you ready to have an amazing summer at camp?!!

Each camper (with parental assistance if needed) should remove luggage and other belongings from their vehicle. A staff member will then assist the camper in moving her belongings to the bus for loading. We ask that parents/guardians stay inside their vehicles and say goodbye from inside the vehicle.

What to Pack for the Bus Ride from Chicago

Campers should have face masks, hand sanitizer, books, etc. in a backpack for the trip to camp. The bus will stop for a lunch meal at the Madison/DeForest bus stop. Campers will preorder Subway sandwiches that will be picked up by camp staff at that stop. The bus will travel to the next available rest area and campers will be allowed to deboard the bus and eat outside socially-distanced. There will be no restroom stops during the trip as the buses are equipped with a restroom which will be sanitized after each use.

Camper Travel TO Camp Continued ...

OK - Travel TO Camp via 'Minneapolis' Bus

Charter coach bus transportation will be available from the Minneapolis/St. Paul International Airport (MSP) for those campers flying to camp as well as 'local' campers.

- We strongly recommend that the families of 'local' non-flying campers consider transporting their child directly to camp via personal vehicle to reduce the amount of potential exposure during travel.
- We also recommend that those flying to camp be escorted by a parent/guardian to MSP or fly with a parent/guardian escort to either O'Hare (ORD) or Midway (MDW) airports in Chicago and utilize the 'Chicago' bus to camp.

'Local' campers choosing to ride the 'Minneapolis' bus will need to be escorted by a parent/guardian to the designated location within Terminal 1 of MSP at the designated time. Families will be notified of the appropriate arrival time 7-10 days prior to departure. Before the parent/guardian departs, the camper will receive a health screening to ensure they are able to attend camp (see screening details below). Once the camper is cleared to travel to camp, family members will be asked to depart the gathering location immediately.

'Flying' Campers - If requested by the family at least 2 weeks prior, an unescorted 'flying' camper will be assigned a gate escort. The gate escort will meet the camper at her gate at MSP and escort her through the airport, assist with baggage retrieval, and escort her to the gathering location.

All campers arriving at the gathering location will receive a health screening. A staff member will take the camper's temperature to ensure it is below 100.4 degrees Fahrenheit.

- Campers who have a temperature over 100.4 degrees Fahrenheit, show COVID-19 symptoms, or have been exposed to COVID-19 in the previous 14 days will not be permitted to travel to camp on the camp bus. 'Local' campers will need to depart with the parent/guardian who escorted them to the airport. 'Flying' campers will be brought to a separate location in the airport and arrangements will be made for their immediate return home. If they are unable to depart immediately, they will be taken to camp via a quarantine vehicle and then placed in isolation at camp until treatment and/or travel arrangements can be made.

Camper Travel TO Camp Continued ...

If the camper temperature is below 100.4 degrees Fahrenheit, campers will be asked to submit their completed Quarantine and Contact Tracing Form. They will then be asked the following COVID-19 screening questions prior to boarding the camp bus:

- Have you come into contact with anyone who has been sick or shown signs or symptoms of COVID-19 in the past 14 days?
- Have you had a fever of 100 or above in the past 14 days?
- Have you recently experienced any loss of taste and smell?
- Have you recently experienced coughing?
- Have you recently experienced any shortness of breath or difficulty breathing?
- Are you experiencing nausea or the feeling that you need to vomit?
- Do you have a sore throat?
- Do you have a headache?
- Do you have any fatigue or body/muscle aches?
- If any of the previous questions receive a 'Yes' answer, the staff member is to call camp to receive a medical opinion regarding permitting this child travel to camp before allowing them to remain at the gathering location.
- *(If all previous questions are answered 'No') Are you ready to have an amazing summer at camp?!!*

We recommend wearing a face mask at all times while traveling via public transportation!

Camper Travel FROM Camp

For 2021, we are modifying our regular transportation options for campers to depart from camp. To better help us keep you, your family, and our camp community safe and healthy we ask that you take the time to thoroughly read and understand our transportation procedures for this summer. Also, these procedures are subject to change as we learn more information regarding COVID-19 and transportation.

BEST

Traveling from camp via a personal vehicle is the best mode of transportation. **We strongly encourage all of our families to use this form of travel if at all possible as it provides the lowest risk of COVID-19 exposure.**

For campers needing to fly from camp, **we strongly recommend that a parent/guardian fly to MSP, rent a vehicle and travel Camp WeHaKee to pick up their daughter at camp*.**

**Families may also consider flying to Chicago O'Hare International Airport (ORD) or Chicago Midway International Airport (MDW) the day prior to closing day. They can then stay overnight and pick up their child at either the River Forest, IL or Wilmette, IL bus stops the next day.*

GOOD

Using our contracted bus service to the following stops in River Forest, IL, Wilmette, IL, Milwaukee, WI, or Madison (DeForest), WI will be available for our campers. Our chartered coach service will provide sanitized buses and masked drivers. WeHaKee will provide camp staff as chaperons. All riders will have a pre-assigned seat and must wear a face mask at all times.

Camper Travel FROM Camp Continued...

OK*

Contracted bus service from camp to the Minneapolis/St. Paul International Airport (MSP) can be available for campers needing to fly from camp and 'local' (Twin Cities metro) campers. Our chartered coach service will provide sanitized buses and masked drivers. WeHaKee will provide camp staff as chaperons. A COVID surcharge of \$25/each way will be added to the bus fee to allow us to ensure proper social distancing on each trip. All riders will have a pre-assigned seat and must wear a face mask at all times.

For our campers needing to fly from camp, although we can provide gate escorts by request, **we strongly recommend that a parent/guardian fly to MSP to meet their child at the designated location within the airport.** The parent/guardian can then assist the child to check in to the flight, check baggage, and escort the child to her gate.

BEST - Travel FROM Camp Via Personal Vehicle

We strongly encourage all who are able to utilize personal vehicles for transportation from camp.

Personal vehicles will be met at the camp gate and will be given instructions as to where to park. In order to maintain a safe enclosed environment at camp itself, we ask that all stay in their cars at all times. Camp staff will be available to assist with retrieving and loading luggage into camper cars. There will be no restroom facilities available to non-campers while at camp.

GOOD - Travel FROM Camp via 'Chicago' Bus

Upon arrival at the bus stop (River Forest, IL, Wilmette, IL, Milwaukee, WI, or Madison (DeForest), WI, parents/guardians should stay inside or immediately near their vehicles. Campers will be escorted by camp staff with their luggage to their parent/guardian vehicle. Staff will remain socially-distant from the camper's family during this time to avoid potential exposure.

What to Pack for the Bus Ride to Chicago

Campers should have face masks, hand sanitizer, books, etc. in a backpack for the trip from camp. The bus will stop for a lunch meal at the Madison/DeForest bus stop. Campers will pre-order Subway sandwiches that will be picked up by camp staff at that stop. There will be no restroom stops during the trip as the buses are equipped with a restroom which will be sanitized after each use.

Camper Travel FROM Camp Continued...

OK - Travel FROM Camp via 'Minneapolis' Bus

Charter coach bus transportation will be available from the Minneapolis/St. Paul International Airport (MSP) for those campers flying from camp as well as 'local' campers.

- We strongly recommend that the families of 'local' non-flying campers consider transporting their child directly from camp via personal vehicle to reduce the amount of potential exposure during travel.
- We also recommend that those flying from camp be escorted by a parent/guardian at MSP. If doing so, the parent/guardian must arrive at MSP prior to the arrival of the camp bus. This may require arriving the day prior to the bus arrival. Another option is for the parent/guardian fly in to either O'Hare (ORD) or Midway (MDW) airports in Chicago and plan to pick-up their child at either the River Forest, IL or Wilmette IL, bus stops. Again, this may require arriving the day prior to the bus arrival.

'Local' campers choosing to ride the 'Minneapolis' bus will need to be picked-up by a parent/guardian at the designated location within Terminal 1 of MSP at the designated time. Families will be notified of the appropriate arrival time 7-10 days prior to departure. Parents/Guardians arriving to retrieve their child are asked to stay socially distant from the entire group to reduce potential exposure.

'Flying' Campers - If requested by the family at least 2 weeks prior, an unescorted 'flying' camper will be assigned a gate escort (at MSP only). The gate escort will assist the camper with check-in, baggage check, and escorting her through security and to her gate. The escort will remain at the gate until the flight is confirmed in the air.

Safe Travel TO & FROM Camp

It is anticipated that the COVID-19 vaccination will be available to all staff prior to arrival at Camp WeHaKee. And furthermore, it is anticipated that the vaccine will eliminate the ability to be a carrier of the COVID-19 virus. Thus, it is our expectation that each staff member will be fully vaccinated prior to arrival. This is subject to change as more is learned regarding COVID-19 vaccine availability and efficacy.

Personal Vehicle

Traveling to and from camp via a personal vehicle is the best mode of transportation. It decreases the amount of potential COVID-19 exposure while outside of the home and camp bubbles. **We strongly encourage all of our staff members to use this form of travel if at all possible as it provides the lowest risk of COVID-19 exposure.**

Flying TO MSP

For those needing to fly to and/or from camp, please contact Maggie Braun, director before booking flights. Camp WeHaKee will provide shuttle service between camp and the Minneapolis/St. Paul International Airport (MSP).

During Camp

In order to create as safe an environment as possible and mitigate the risk of COVID-19 exposure in camp, we will be making adjustments to camp procedures and policies in a variety of areas. We may change any or all of these procedures at any time as we continue to review the latest data and guidance from public health officials.

When possible (and weather permitting), camp activities will be held outdoors. We will have more picnics and cookouts throughout the summer.

All modified camp rules and procedures will be announced to all campers during the first day of camp, including hand washing and sanitizing procedures, ground rules for cabin “pod” quarantines, when masks will be required, etc. We will also hold Zoom chats before the summer to go over all of these rules and procedures, as well as answer any questions from our campers at that time.

Outside, Masked, & Distanced - 2 of 3

The most important philosophy that we have adopted to mitigate the potential spread of COVID-19 at camp is to be two of three: Outside, Masked, & Distanced. For any cross-cabin interactions, campers and staff should aim to observe at least two of the three following rules: wear a mask, be outdoors, be socially distanced (at least 6 feet apart). There will be moments when doing all three is not possible -- but in that event, it is critically important that the other two options are observed.

Not all three options are created equal. Being outdoors is the most important if possible and we will try to be outdoors as much as possible.

Cabin-Based Quarantining / Distancing

While we have implemented pre-camp quarantine instructions and campers/staff will not be permitted to enter camp when exhibiting COVID-19 symptoms or have a confirmed positive COVID-19 test, no self-imposed quarantine or test is 100% accurate. Therefore, as an additional safety measure, we will begin our summer with an initial cabin-based quarantine. Each camper will travel with their cabin (in a “pod”) together to activities and meals.

Campers and staff must have a mask with them at all times throughout camp.

One counselor per cabin will carry a backpack at all times that will contain hand sanitizer as well as disinfectant spray to wipe down commonly used equipment.

Under no circumstances shall campers be allowed to go into another cabin. Additionally, personal items, personal equipment, or clothing must not be shared with campers from their own or another cabin.

When a cabin is at an activity as a group or in their own cabin, masks may not be required. When other cabin pods are present, each cabin should put on their masks and observe social distancing guidelines as quickly as possible. If a cabin is being instructed at an activity by someone outside of their pod, the instructor will be masked and distanced.

During Camp Continued...

In-Camp Testing

Daily temperature checks will be taken before each meal. Using contact-less infrared thermometers located at each meal entry point, each camper and staff member's temperature will be recorded at every meal.

Any camper or staff member who is not feeling well is expected to go to the Health Center immediately as usual, especially if they are exhibiting COVID-19 symptoms.

WeHaKee is currently exploring COVID-19 testing options at camp as another step to ensure the ability to quickly identify if the COVID-19 virus is present. This will allow us to make sure the necessary steps are taken to stop the spread and provide appropriate treatment to those impacted. One such approach may be to partner with a medical professional or clinic to obtain a rapid antigen Covid-19 testing analyzer for use at camp during the summer.

Mask Wearing Policy

In order to contain possible exposure and spread of COVID-19, we are requiring face masks that cover both the nose and mouth when campers and staff are in the following public non-outdoor areas:

- Sinsinawa Lodge/Dining Hall (except for when seated at their table and eating)
- Lodge Office Area (2nd floor)
- Chapel
- 'BandAid' Health Center
- Acker, Suncatcher, Kokan, and Pool showerhouses (*except for when showering and brushing their teeth*)
- Lauerwood
- Pottery Shop
- Art Center
- Jewelry Porch
- Cranston Cottage
- Hawkinson (cooking and Leadership Academy)
- The Barn

If there is ONLY one cabin in that space, then it is up to the discretion of the Leadership Team if that cabin can be unmasked in the space.

Masks will NOT be required when:

- Campers and/or staff are located inside their own cabins.
- Campers and/or staff are outdoors and more than 6 feet apart from members of other cabins.
- Campers and/or staff are seated at their table and eating.
- Campers and/or staff are taking showers.
- Campers and/or staff are taking part in waterfront activities (swimming, waterskiing, canoeing, etc.)

During Camp Continued ...

Cleaning, Handwashing, & Sanitization Procedures

WeHaKee maintains a great reputation for providing a clean and sanitized facility. We hire professional housekeepers to keep WeHaKee clean and safe for all. Nonetheless, we will significantly increase our cleaning, handwashing, and sanitization procedures this summer. Every table at meals will have a large pump of hand sanitizer. Door knobs, handles, and other commonly touched areas will be wiped with antibacterial spray frequently. Bathrooms and shared spaces will be cleaned and sanitized multiple times per day.

We will follow the concept of '**sanitize in and sanitize out**'. One counselor per cabin will carry a backpack **at all times** that contains hand sanitizer and disinfectant spray to sanitize activity equipment before AND after use, especially shared camp equipment like canoe paddles, baseball bats, fishing poles, bows and arrows, etc. Campers also will use the hand sanitizer to sanitize their hands after using shared camp equipment.

Every building around camp where an activity is held, as well as high-use outdoor equipment, will have a spray bottle of disinfectant and/or a hand sanitizer pump. Every camp vehicle will also have spray bottles of disinfectant and hand sanitizer.

Meals (Outdoors Whenever Possible)

This summer, there will be several changes to WeHaKee's meal procedures.

An outdoor dining area will be set up in the Valley, similarly to where we have held our weekly cookouts for generations. In addition, we will explore the availability of providing an open-sided (for proper ventilation) tent structure. Meals will be held outside unless weather conditions do not permit.

Meal times may be split into two periods (Breakfast: 8am and 9am, Lunch: 11:30am & 12:30pm, Dinner: 5:30pm & 6:30pm). This will occur due to inclement weather when we are unable to eat outside. It may also occur if session numbers require a split to maintain social-distancing during the meal.

To avoid potential exposure, kitchen staff will not serve or interact with the campers. Counseling and Leadership staff will be assigned to staff the service line. They will wear masks and protective gloves during this process.

Each cabin will have their own assigned table(s). Tables will be sufficiently distanced so that campers and staff can travel between tables and remain appropriately distanced.

During Camp Continued...

Meal Process

- All cabins will gather at their outside or inside table(s) by their assigned meal time. Cabins will be called up individually to first get their temperatures taken, then go through the handwashing station (20 seconds with soap and water), and then onto the service line. Campers and staff are expected to wear a mask when away from the table at all times. Once the first cabin completes handwashing and moves to the service line, a second cabin can be called up to the handwashing station and so on.
- Campers and staff will enter the service line and receive plates and silverware from a member of the service crew.
 - All meals will be served cafeteria style. Assigned staff, all wearing masks and gloves, will serve campers and staff the entree, sides, salad bar, and dessert options.
 - Two buffet lines will be set up for food service. Each cabin will enter the service line and split into the two buffet lines.
 - There will be no self-serve areas, including the salad bar. Only assigned serving staff will be permitted to touch the serving utensils and distribute food to the rest of camp.
 - All condiments will be served by the service crew.
- Water and juice will be provided at the beverage table and served by the service crew.
- Cabins will sit together at all meals. Once food is received, campers and staff should proceed to their table. Once they sit down, they can remove masks and must sanitize hands before eating.
- If food is still available, an assigned staff will call up each table to get seconds.
 - Campers and staff must sanitize their hands prior to getting seconds.
 - Campers can only get seconds at the time their cabin is invited to do so.
- Every camper and staff will self-scrape their plate, silverware, and bowl at the end of the meal. An assigned staff will call each table up one by one to complete table scraping.
 - There will be five-gallon buckets for plates, bowls, and utensils outside or near the dish window.
 - Once their items are in the proper bucket, every camper and staff must use hand sanitizer. Cabins should then return to their table and wait for the bell to ring to begin announcements.
 - Cabins will be released to depart one at a time to maximize social distancing.
- Miscellaneous meal notes.
 - Out-of-cabin staff will be called up to get their food (as a pod) both before and after cabin pods.
 - Staff that are on time off do not need to eat with their pods. However, if they wish to eat camp meals, they must get their food at the same time as their pod.
 - Some meals are more efficient than others and more conducive to faster meal times. Meals with more options tend to take significantly longer.
 - Assigned staff servers eat once all campers and staff have gotten firsts.

During Camp Continued ...

Water

As always, staying hydrated on a warm summer day is imperative to staying healthy and avoiding dehydration. Campers and staff are encouraged to refill their water bottles in the shower houses or at the outside faucets on cabin row or outside the Trading Post. All must use hand sanitizer before and after using the outside or shower house faucets.

Campers and staff should never drink directly from any of the water faucets.

Inside The Cabin

While inside their cabin, campers and staff do not need to wear face masks.

Campers in bunk beds will be required to sleep in opposite directions. The head of the camper in the top bunk will be opposite the position of the camper in the bottom bunk (head-to-toe and toe-to-head).

Campers and staff members who live in other cabins are not allowed to go into a cabin that is not their own.

Daily Schedule

In order to enhance our ability to social distance as much as possible, we will be adjusting the daily schedule. While in the past, campers were provided individual schedules based on their personal activity choices, this may not be possible this summer. Cabins will likely participate in activities together. As the session progresses, more choice time may become available. There will also be additional “transition” periods to allow more time to sanitize activity equipment, wash hands as necessary, and travel between each activity.

Shower Time / Shower House Use

As has been the procedure, cabins will be assigned a designated time and shower house for daily showers. It is especially important this summer that assigned shower times be respected. Campers need to bring their own supplies and a container for toiletries to be stored in for the duration of camp. Campers should not share bathroom supplies (towels, soap, toothbrushes, etc.).

Staff will be expected to spray down each shower and changing area after each camper with a disinfectant solution.

Campers and staff will still use their designated shower house to go to the bathroom and can use them as nature calls (while wearing a mask). All campers and staff should wash their hands and sanitize after using the bathroom.

During Camp Continued...

Waterfront / Swimming Pool Activities

There is no current evidence that COVID-19 can be spread to people through water in a pool or lake. WeHaKee will implement additional safety measures this summer, including:

- Campers and staff will be assigned a PFD that they will use and be responsible for the entire duration of their stay at camp.
- PFD's returned at the end of each session will be sprayed with disinfectant or soaked in a bucket of soap solution before being assigned in the next session.
- Campers and staff should follow social distancing and proper hand hygiene practices prior to/following using any small crafts (canoes, kayaks, paddleboards, funyaks, etc.)
- All shared use equipment (paddles, boats, fishing poles, etc.) should be cleaned and disinfected before AND after each use.
- While at waterfront and swimming pool, the buddy system will still be enforced. All buddies must be from the same cabin group.
- More than one cabin may be at the swimming pool or lake swimming at a time, but will be required to be socially distant in separate areas.

Health Center (The BandAid)

WeHaKee has adapted its Health Center procedures and policies to help mitigate the potential spread of COVID-19 should it enter camp.

Policy & Procedure for Suspected COVID-19 Symptoms and/or Positive COVID-19 Test

Should a camper or staff member begin to exhibit COVID-19 symptoms, they will be immediately isolated and quarantined.

Parents will be contacted immediately by Health Center staff. In addition to having medical professionals on-site, WeHaKee is currently exploring telemedicine options to provide for care to help reduce the need for off-site medical care and to allow the parent/guardian to have a direct and immediate connection. It is very likely that the medical professional will order a Covid-19 test during the appointment. As stated earlier, WeHaKee is exploring a partnership to allow for rapid antigen Covid-19 tests to be done on-site. If this is not possible, we will work with the Sawyer County Health Department to arrange for prompt & rapid testing to occur.

Health Center (The BandAid) Continued ...

If the test is positive for COVID-19, the following steps will be taken:

- The COVID-19 positive camper's parents/guardians or staff member's emergency contacts will be notified immediately.
 - WeHaKee will continue to provide daily updates to the COVID-19 patient's parents/guardians/emergency contacts.
 - The child will be kept in medical isolation until arrangements can be made to have the child return home as quickly and safely as possible
- Parents/Guardians/Emergency contacts will be given the option to video communicate with their COVID-19 positive camper or staff member.
 - WeHaKee will provide instructions to the parents/guardians/emergency contacts to help facilitate a calm interaction with the camper or staff member.
- Campers and staff members in the COVID-19 patient's cabin will be COVID-19 tested and quarantined from other members of the community while awaiting results.
- Parents/Guardians/Emergency contacts of the other campers and staff in the COVID-19 positive cabin will be informed immediately that someone in their cabin has tested positive. Due to HIPAA laws, the exact identity of the COVID-19 positive patient cannot be shared.
- Contact tracing of anyone the COVID-19 patient came in contact with during the previous 48 hours will begin immediately.
 - Contact traced campers or staff will be monitored closely by the Health Center staff.
 - COVID-19 tests will be administered as needed.
- Should our Health Center staff determine that further care is needed for anyone exhibiting COVID-19 symptoms, such as difficulty breathing, we will transport the affected camper or staff member to the hospital for further treatment.
- If multiple campers or staff members are confirmed positive for COVID-19, they will be isolated together in Birchwood home or separate cabin space.

Due to 2-week length of our sessions, those identified to have the COVID-19 virus will need to depart camp for home as soon as possible. WeHaKee will work cooperatively with the family/emergency contacts of the participant to ensure safe transportation can be arranged promptly.

Health Center (The BandAid) Continued ...

Health Center & Isolation Facility Sanitization Procedures

WeHaKee will be taking additional steps to disinfect and sanitize the Health Center and Isolation Facility (Birchwood home) this year:

- The Health Center will be mopped with an antibacterial product every night.
- When in use, the Isolation Facility will be treated with an antibacterial product every night.
- Doorknobs, handles, and other commonly touched areas will be wiped down with an antibacterial product often.
- As always, when an ill patient checks out of the Health Center, their area will be fully sanitized and bedding will be changed.
 - WeHaKee is exploring the acquisition of a portable UV-C Light for sanitizing large spaces, such as patient rooms and the Health Center. The UV-C Light can be run for 15 minutes to 1 hour (depending on the space) to sanitize all surfaces.

Telemedicine

While the Health Center staff can assess and provide treatment for most ailments, injuries, and illnesses at camp, there are occasionally issues that arise which require medical specialists. In a COVID-19 world where we are trying to preserve a camp bubble, it is preferred to avoid in-person doctor visits, ER visits, and other medical personnel, unless absolutely necessary. Again, we are exploring the arrangement for telemedicine services to be available at WeHaKee this summer.

Parents at home can also be included on virtual appointments so they can talk directly to the provider and ask their questions and gain information about follow-up along with the Health Center staff. This method will be utilized after consulting with the camper's parents in advance.

Should in-person care or emergency room care be required, a WeHaKee Health Center staff member, along with a second camp staff member, will transport the patient in a camp vehicle. All persons will wear an N95 mask since the car provides a small amount of shared air. The patient and staff members must wear an N95 mask while in doctor's offices or hospitals as an additional precaution. After the camp staff and patient arrive back and are being monitored for symptoms, they will also be tested for Sars-CoV-2 using a rapid antigen test on day 5 after their return.

Program

Session Break Trips

Traveling to Hayward during the session breaks will not be offered this summer in order to reduce the potential for COVID-19 exposure while away from camp. However, if trips to areas near camp where social distancing from the public is possible we may consider including those as options. Such locations may include state parks, local beaches, various low-use hiking trails, etc.

Off-Camp Trip Programming

To reduce the potential for COVID-19 exposure while away from camp, the day canoe trip, overnight canoe trip, overnight camping trip, and Leadership Academy trips will not be offered during Summer 2021. Again however, if trips to areas near camp where social distancing from the public is possible we may consider including those as options.

Evening Prayer

We will continue to conclude each day with Evening Prayer when the weather allows for it to take place outdoors to provide for proper social distancing.

Sunday Mass

It is our intent to continue to offer weekly Sunday Mass at WeHaKee when weather conditions allow us to hold Mass outdoors either in the Valley or using Chapel hill. To reduce potential virus exposure, we will not be able to have congregational singing. Distribution of the Eucharist will be hand to hand. All campers must use hand sanitizer prior to receiving the host.

Staff Time Off

Per normal camp procedures and ACA Standards, staff members will still be able to take one day per 2-week session and one night per week. However, in order to preserve the camp quarantine “bubble”, this year time off will be organized and coordinated by WeHaKee to avoid interaction with anyone from the public. This may include coordinated events on camp property, or chaperoned trips to areas off-camp property where staff can socially distance from the public. During time off, staff must continue to observe the ‘2 of 3’ - Outdoors, Masked, and Distanced at all times as there may be occasions where staff members from different cabins are on time off together.

Staff are still subject to all COVID-19 protocols on time off, whether in or out of camp.

Camp Vehicles

All staff members must sanitize high touch areas of vehicles, the Gator, and golf carts before and after use.

Visitors

To ensure we keep the camp quarantine “bubble” intact, personal visitors will not be permitted this summer. We will not be running any camp tours with prospective camp families.

Program Continued...

Visitors: Service Providers, Contractors, & Deliveries

Visitors that are necessary for the functioning of camp, including outside service providers and contractors, will be limited to staying outdoors (when possible) and must be masked for the duration of their time at camp. Their contact with anyone at camp will be limited to as few individuals as possible, who also must be wearing a mask while in contact with the visitors. If it is necessary for contractors or service providers to enter camp facilities or buildings, those areas will be cleared of campers and staff for the duration of the service visit.

Procedures for deliveries will be tailored to their function.

- Parcel deliveries, including USPS, UPS, FedEx, etc. will be made to the Maintenance Building. Signage will direct parcel delivery to this area.
- Trucks delivering large freight should be met by a camp leadership or maintenance staff member, coordinating a drop-off spot with the driver that minimizes interaction between the driver and members of the camp community.
- Food deliveries will be dropped outside. Deliveries for refrigerated/frozen storage will be left outside the kitchen door. Unrefrigerated deliveries will be made outside the freezer room door. Once delivery staff have departed, kitchen staff will bring delivery inside to their assigned storage space.
- Other deliveries (such as propane, gasoline, & septic) and service visits will be tailored to ensure that the technician is making deliveries to or servicing their specific function area, does not enter camp buildings, and is not interacting with campers and staff. Some of these events are more infrequent, so it may be necessary to have a maintenance staff or leadership staff supervise their delivery.

Since delivery drivers change, we will not assume that they will automatically know camp delivery procedures. A leadership team or other appropriate staff member should periodically observe deliveries to ensure they are following camp procedures. Any time a driver is not wearing a mask, a camp staff member should request that they put one on. There may be instances where delivery drivers or other service technicians are not wearing their masks properly. In this event, they will not be allowed in any camp facilities whatsoever and camp community members should stay away from them while they are in camp.

Unannounced visitors who are not delivery drivers sometimes drive into camp. In the event this occurs, a member of the leadership team should approach their vehicle and deal with their presence appropriately.

Program Continued...

Mail

Since COVID-19 has the potential to add more anxiety than normal to being away from home, we encourage parents to write to their camper early and often.

- Postal letters are the preferred method of communication as they are frequently saved as cherished memories of the camp experience. Families are encouraged to pack stationary and stamps to allow their child to write letters home during their camp session.
- In addition, parents can send their campers one-way emails via our UltraCamp online registration service. Emails can be purchased in blocks of 5 for \$5/block. Emails will be printed and then delivered at the next available regular mail delivery. Campers will not be able to send return emails.
- Again, to minimize potential COVID-19 exposure, no food, snacks, or other food and non-food items to share should be sent to campers at camp. All packages sent to campers will be opened and inspected prior to being forwarded to the camper. Food & shared items will be removed and will not be returned to the camper. Food items will eventually be donated to local food shelves.
- Mail, approved packages and printed emails will be delivered to the appropriate cabins on a daily basis.

Package Policy

Packages containing reading material (books, magazines, comics, decorations, other non-food items, or essentials) will be permitted. We will allow birthday packages as well. However, to reduce the potential for COVID-19 exposure, parents are not allowed to send food, candy, electronics or items intended to share with others to their campers. During sorting, all packages will be opened and inspected by office staff for non-approved items. Non-approved items will not be returned to the camper. Food items will be donated to local food shelves.

After Camp

While it will be exciting to welcome home campers and staff after camp, we strongly recommend that parents and guardians limit who interacts with the returning camper or staff member for two weeks. This includes anyone in the aforementioned High Risk group and anyone over the age of 65 (sorry, grandparents!).

If your camper exhibits COVID-19 symptoms or tests positive within 14 days of returning home, please contact camp immediately so we can take appropriate measures to contact trace and inform other camp families as necessary.

Resources

The following resources were used to compile this playbook:

- American Camp Association
- Center for Disease Control and Prevention
- North Star Camp COVID-19 Playbook
- North Star Camp staff
- Field Guide for Camps on Implementation of CDC Guidance (*prepared for the American Camp Association and the YMCA of the USA, prepared by Environmental Health and Engineering, Inc.*)

Thank You

Thank you for taking the threat of COVID-19 seriously.

Thank you for quarantining before camp.

Thank you for sharing the new policies and procedures with your campers and making sure they understand them.

Thank you for reading.

And thank you for supporting the WeHaKee Camp for Girls camp community.

Be well, stay safe, and happy camping! May your camp memories keep your bungee cords stretched for life!