



Sept. 1st – May 31st
- Administrative Office -
2318 6th Street, North
Sheboygan, Wisconsin 53083 USA
608-787-8304
Internationally: 001-608-787-8304

June 1st – August 31st
- WeHaKee Camp for Girls -
N8104 Barker Lake Road
Winter, Wisconsin 54896 USA
715-266-3263
Internationally: 001-715-266-3263

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Staff Application Form

Please return completed application to the WeHaKee Camp for Girls Administrative Office.

Name: _____ E-mail: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Cell Phone Number: (_____) _____ Additional Phone Number: (_____) _____ Skype Name: _____

Social Security Number _____ - _____ - _____ Desired Position/Skill Area _____

Education

High School Name: _____

Location: _____ Major Subjects or Co-Curricular Activities _____

University Name: _____ Current Year _____

Location: _____ Major Subjects or Co-Curricular Activities _____

Employment Experience - List Chronologically

Position/Nature of Work	Dates Employed	Employer/Company	Phone	Supervisor

Volunteer Experience

Position/Nature of Work	Date	Employer/Company	Phone	Supervisor

Camp Experience - As a Camper or Staff Member

Camp Name	Camper or Staff	Camp Description/Work Experience/Length of Time

Training, Certifications, and Leadership Events/Experiences

Please list specific certifications, trainings, or leadership development events or experiences, etc.

References

Please provide three non-relative adults who can attest to your desire for leadership development – Give each a reference form.

Name	Relationship	Phone Number	Years Known



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Camp Activities & Ability Levels

Step 1: Using the forms below of possible camp activities, indicate your ability level by placing a 1 or 2 in the Ability Level box for each ability listed.

- A number 1 is for areas that you have the ability to *teach others*.
- A number 2 is for areas that you have some skill and could *assist in teaching*.

Step 2: *On a separate sheet*, describe the top 5 skills that you are capable of and willing to instruct or assist with at camp. Describe any prior teaching, time involved, and connection to each skill.

Waterfront	Ability Level
Windsurfing/Sail Board	
Canoeing	
Kayaking	
Sailing	
Swimming	
Certified Lifeguard	
Stand-Up Paddling	
Water-skiing	

Horseback Riding	Ability Level
English	
Western	
Stable Management	

Outdoor Skills	Ability Level
Canoe Tripping	
Outdoor Cooking	
Overnight Camping	

Arts & Crafts	Ability Level
Sketching	
Painting/Watercolor	
Leather Work	
Pottery/Ceramics	
Jewelry	
Knitting/Crocheting	
Crafts (<i>List types</i>)	

Gymnastics	Ability Level
Cheer	
Tumbling	

Nature Classes	Ability Level
Nature Exploration	
Fishing	

Sports	Ability Level
Archery	
Badminton	
Bicycling	
Basketball	
Volleyball	
Soccer	
Tennis	
Fitness	

Performing Arts	Ability Level
Drama/Theatre Arts	
Dance (<i>List types</i>)	
Music - Vocal	
Music - Instrumental (<i>List instrument(s)</i>)	

Other Areas	Ability Level
Languages Spoken (<i>List other than English</i>)	
Camp Newspaper	
Cooking	



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Please Respond to the Following Questions on a Separate Sheet of Paper

1. Describe the characteristics and qualities that you possess that you can share with children.
2. Explain the experiences that you have had that prepared you to work with and to be a positive influence on children.
3. Describe your values and how you live them out in your life and when you interact with others.
4. Why do you want to be a staff member at WeHaKee Camp for Girls?

Please Respond to the Following Questions - Attach Additional Sheets if Necessary

1. Will you be at least 18 years of age by June 1 of this coming summer? ☐ Yes ☐ No
2. Can you perform the essential functions of a counselor with or without special accommodations?
(Please explain - attach additional sheet, if necessary) ☐ Yes ☐ No
3. Have you ever physically, emotionally, or sexually abused a child?
(If yes, please explain – attach additional sheet, if necessary) ☐ Yes ☐ No
4. Have you ever been convicted of a misdemeanor, felony, or other crime?
(If yes, please explain – attach additional sheet, if necessary) ☐ Yes ☐ No

If selected for employment with WeHaKee, uniform shirts will be provided. Please indicate woman size:

☐ Small ☐ Medium ☐ Large ☐ XLarge ☐ XXLlarge

Availability

Please indicate the dates when you are available to begin and end employment at WeHaKee Camp for Girls.

Earliest Start Date: _____ Latest Departure Date: _____

I hereby attest that the information I have provided in this application is accurate and truthful. I understand that untrue, misleading, or omitted information may result in dismissal, regardless of the time of discovery by WeHaKee Camp for Girls. I authorize WeHaKee Camp for Girls to investigate my statements herein and to contact any or all of my former employers or any individuals familiar with me or my employment background for the purpose of verifying any information I have provided and/or for the purpose of obtaining an information about me or my employment. I understand that as part of the processing procedure for my employment application, an investigative report regarding my criminal and driver license records. This is not a binding agreement. All information becomes part of the future employee personnel file.

Applicant Signature: _____ Date: _____

Additional Information / Referral Code: _____